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**Topic**
Health & Safety [1]

**Policy Number**
550-13

**Reviewed Date**
February 12, 2014

**Responsible Office**
- Office of the Executive Vice Chancellor and Provost [2]

**Purpose**
This policy ensures that all campus-controlled facilities and medical centers are in compliance with adopted environmental health and safety regulations and compliance standards as developed by campus and hospital safety committees and/or the Office of Environment, Health and Safety (EH&S).

**Policy**

A. Inspections are to be performed at least annually (more frequently if required by regulations); inspection reports and corrective action documentation must be maintained for legally required recordkeeping. EH&S shall review all reports involving injury or illness and determine if investigation is required.

B. Compliance recommendations must be addressed within 15 days of the date of the inspection or sooner if imminent danger exists.

C. Resolution of a compliance issue is first addressed by a supervisor, then referred to the department head and EH&S, then to the appropriate safety committee (Biosafety, Chemical Safety, Radiation Safety, Radioactive Drug Research, Environment of Care) and may be referred to the UCSF Safety Committees and the Chancellor.

**Related Policies**
- 100-21 - Chemical Safety (under revision) [3]
- 100-23 - Radiation Safety [4]
- 100-24 - Biosafety [5]
- 150-23 - Reporting Improper Governmental Activities and Protection Against Retaliation (Whistleblower Policy & Whistleblower Protection Policy) [6]
- 150-24 - Workers' Compensation [7]
- 550-11 - Environmental Health and Safety Management [8]
- 600-19 - Space Leases and Purchases [9]

**References**
- Injury and Illness Prevention Program (SIC Code 8221; California Code of Regulations, Title 8, Section 3203)
- UCSF Office of Environment, Health and Safety Website [10]