Purpose
Endowed chairs help departments support academically related activities and may provide payout to support the base salary and/or other salary components of a chair holder in support of his or her teaching, research, and service activities. Consistent with the intent of the gift or allocation instrument, an endowed chair may also provide support for an administrative position such as a Department chair, Director of an Organized Research Unit, or Dean.

Definitions
Endowed Chair

Supported by payout from an endowed fund, a fund functioning as an endowment, a gift, or an annual allocation. Campus guidelines and procedures apply to endowed chairs and endowed professorships including distinguished professorships. For convenience, all such entities will collectively be referred to as ?endowed chairs.? When there are distinctions between types of chairs, (e.g., funding levels) they will be noted in the following policy.

Policy
Establishment and disestablishment of endowed chairs at UCSF shall be consistent with University Policy.

A. A minimum principal of no less than $500,000 is required for the establishment of an endowed chair at UCSF. The Chancellor may approve exceptions, but in no case shall the minimum be less than $350,000 as specified in current University policy.

B. A minimum amount of no less that $1,500,000 is required for the establishment of a Distinguished Professorship. Individual schools may establish higher minima.

C. A current faculty appointment within the University is a prerequisite for appointment to and continuation of an appointment to an endowed chair. In the case of an administrative endowed chair, the administrative officer is automatically designated as the chair holder. An endowed chair may be filled by one individual for an indefinite period or for a prescribed period, unless otherwise provided in the terms of the gift or allocation instrument.

D. Plans to establish an endowed chair should be first discussed with the Assistant Vice
Responsibilities

A. Responsibility for monitoring the procedures to establish endowed chairs rests with the
B. The Academic Vice Chancellor or designee shall review the terms of endowed chairs at least every five years.

C. The Chancellor shall provide to the President on a fiscal-year basis a list of all endowed chairs noting which are filled, which are vacant and how long each vacancy has existed, which have been disestablished and the reallocation of chair funds.

References

- University Policy on Endowed Chairs and Professorships (APM191)
- Revised UCSF Guidelines For Endowed Chairs and Professorships (issued July 15, 1999)