

**ATTACHMENT B
EXPRESSIVE ACTIVITY EVENT FORM**

Student Governments or Student Registered Campus Organizations should use the Event Form in OrgSync.

All other proposals for Expressive Activities to be held on University Grounds must complete this Expressive Activity Event Form (or a comparable form with the same information) and include the requested information to the extent the information is available. The Form must be submitted to Authorized University Office (Section C.2) at least 10-calendar days in advance and must be approved before the event occurs.

Organizer Contact Information

Name (Last):		Name (First):	
Email:		Phone:	
Affiliation with University, if applicable:			
Date Submitted:			

Event Information

Description of expressive activity:							
Type of expressive activity:	Assembly		Protest		Picket		Demonstration
	Rally		Worship		Debate		Other (Describe)
Could the event spark a protest?	Yes		No		Is this event in response to another expressive activity?	Yes	No
Name(s) of Non-University Speaker(s), if applicable:							
Proposed date(s) of event:					Proposed start time:		
					Proposed end time:		
Proposed event location(s):					Estimated number of participants:		
Will sound be amplified?	Yes		No		Will event be open to the Public?	Yes	No
Will proposed event include a march? Attach march map if yes						Yes	No
Does event include food or alcohol?	Yes		No		Does event include an open flame?	Yes	No
Will promotional items be sold?	Yes		No		Will admission be charged?	Yes	No

Security Review by University Police

Date Submitted:			
Comments/ Requirements			
Approved / Denied	Approved	Denied	
Reviewing Officer			
Signature			

Safety Review by Fire Marshal / EH&S

Date Submitted:			
Comments/ Requirements			
Approved / Denied	Approved	Denied	
Reviewing Marshal			
Signature			

Insurance Review by Risk Management

Date Submitted:			
Comments/ Requirements			
Approved / Denied	Approved	Denied	
Reviewing Insurance Representative			
Signature			

CC: to UCSF Public Relations